



The Pipeline



Employee Recognition Week 2002

Let's make this year's Employee Recognition Week another outstanding event! Below are the activities scheduled for Quality Central employees.

Monday and Tuesday, Oct. 7 & 8

Show your appreciation for staff, supervisors and co-workers. Offices are encouraged to have lunch together in honor of Employee Appreciation Week – order in a pizza or some sub sandwiches! Make a real connection with co-workers!

Wednesday, Oct. 9

Quality Central will hold the annual Employee Recognition Picnic from 11:30 a.m. to 1:30 p.m. at Lakeview Park. Be sure to come and enjoy time together and great food. Leadership will be serving fried chicken, potato salad and coleslaw. There will be lots of fun activities for everyone! Employees will be allowed two hours for lunch, with reasonable office coverage.

Thursday, Oct. 10

There will be a Health and Wellness Fair in the lobby of the CHR building from 9 a.m. until 2 p.m. The Health and Wellness Fair will include a number of screenings for blood pressure, cholesterol, skin cancer, body-mass composition and more. There will be information available on a number of health-related topics of interest to Kentuckians. Topics such as nutrition, exercise, skin care and massage therapy will also be discussed.

Friday, Oct. 11

Wear your CFC T-shirt to work day! Show support for your Cabinet and all of the excellent work we do!

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Employee suggestions can earn cash

By Dawn M. Welch

The Kentucky Employee Suggestion System (ESS) is an incentive program designed to encourage employees to participate in good management by sharing their ideas on improving the productivity and services offered by our state. Awards may range from a minimum of \$100 to 10 percent of the first year's documented or estimated savings, up to a maximum of \$2,500. One hundred dollars (\$100) may be given for ideas that are adopted and have intangible savings.

For this quarter alone, we had four employees receive cash awards!

Carmen Maxson & Angie Ritchie- \$100
Sherry Gash-\$100
Brenda Bush-\$100

Employees who have had their ideas adopted and received a cash reward are invited to attend, a reception in their honor. This year's reception will be held Dec. 11, 2002 at the Governor's Mansion.

If you think of a way to make state work or services more efficient, more economical or safer, you can be recognized and rewarded for your good idea by submitting it through the Employee Suggestion System. For an official form, just log on to <http://kygovnet.state.ky.us/personnel/essinfo.htm> or contact CFC's ESS Coordinator Dawn Howard Welch at (502)564-7770, ext. 4141.





Kentucky Employees Charitable Campaign committee members Lori Demaree and Michele Lilly serve up ice cream to Tammie Smith and Paula Yochum of the Personnel Office on Monday afternoon. The ice cream social benefited the Kentucky Employees Charitable Campaign.

KECC ice cream social raises more than \$120

By Anya Armes Weber

The Cabinet for Families and Children's Kentucky Employees Charitable Campaign committee raised \$121.50 at its ice cream social this week. The money will go toward the six KECC charities.

Another KECC fund-raiser is right around the corner. A yard and bake sale is planned for Tuesday, Oct. 15, through Thursday, Oct. 17, (right after payday) in the CHR lobby. Michele Lilly of the Office for Policy Development, 3W-B, is accepting donations of baked goods and any household items, except clothing. Call Lilly at 564-7536 and she can pick up your items.

What does KECC do?

The Kentucky Employees Charitable Campaign is a statewide organization that allows state employees to conveniently donate to charity. KECC raises more than \$1 million a year for nonprofit agencies. More than 1,100 charities are represented under the KECC umbrella, with six groups as KECC's main partners.

The six charities are the Christian Appalachian Project, Community Health Charities of Kentucky, Easter

Seals Kentucky, Prevent Child Abuse Kentucky, United Ways in Kentucky, and the WHAS Crusade for Children.

You can earmark your pledges for any one, or a combination of the six charities. You can also select a certain charity served by any Kentucky United Way. Check http://www.uwky.org/local_united_way_s.htm or your KECC booklet for a list of United Way charities.

Through the campaign, you may also donate to most other non KECC charities. Direct your gift to any 501(c)3 organization by providing KECC with their address on the pledge form. Because the six approved partner charities of KECC pay 100 percent of the administrative costs, KECC charges nonpartner charities a 10 percent fee for providing this service. "Write-in" charities must be for at least \$24. If you prefer to donate to a nonpartner charity, you should consider donating directly to that charity to avoid the administrative fee.

There's still time to make a donation or pledge if you haven't yet. For a pledge form, ask your office's KECC coordinator or call Cabinet coordinator Bonnie Cox at 564-8050, ext. 4403.

Charity profile: Christian Appalachian Project

The Christian Appalachian Project works to raise the standard of living in Appalachia by offering programs that attempt to cut the roots of poverty and promote independence and dignity. CAP serves all 49 Appalachian counties, most of which are the most economically depressed areas of the state.

Fewer than 50 percent of the heads of households in these counties have a high school education. CAP believes education is the most important element to help families move out of poverty and develop the skills and resources they need to become self-sufficient.

Some of the programs administered by CAP include:

- **Adult Education/School On Wheels** -- A program that provides classes on literacy and GED in both classroom settings as well as in the home of individuals who are unable to travel to the school sites.
- **JobStart** -- Provides a 12-week job readiness course to individuals preparing to enter the workforce.
- **Child Development Centers** -- Provides activities geared toward family literacy and educational growth.

CAP's volunteer opportunities include in-home training in independent living skills, self-advocacy and supported employment to people with disabilities, staffing used clothing and "department" stores for families, providing adult education and assisting the elderly.

For more information about the Christian Appalachian Project, log onto <http://www.christianity.com/cap>.

Health insurance forms due today

By Anya Armes Weber

Health insurance and flexible spending account enrollment forms are due today to the Cabinet personnel office.

Check your health insurance handbook for important plan changes, including rate increases, carrier availability and plan details. Or log onto the Personnel Cabinet's site, <http://personnel.ky.gov/opehi.htm>, for information.



Sick leave need

Garnett McRoberts in the Division of Personnel is in need of sick leave donations. To donate leave time, contact Zenda Jones at 564-7770.

